



# Fairport Oktoberfest 2018

## October 5&6

*Sponsored by*  
Fairport Perinton Partnership for a Better Community.  
6 North Main St., Ste. 105 Fairport, NY 14450  
(585) 377-6010

## Vendor (Non-Food) Requirements

### **Oktoberfest Dates**

Fairport Oktoberfest will be held October 5 & 6, 2018, rain or shine, in the Fairport Junction Festival site on Liftbridge Lane East in the Village of Fairport. Event hours are Friday, October 5, 2018 from 3:00 p.m. to 11:00 p.m. and Saturday, October 6, 2018 from 12:00 p.m. to 11:00 p.m. All vendor setup must be completed by 2 p.m. on Friday and must be removed by 11:59 p.m. on Saturday. Vendor set up may begin at 12 noon on Friday 10/5.

### **Spaces**

Your 10' x 10' booth space will be located in Fairport Junction. Additional contiguous booth spaces may be rented. You may not sell, rent or trade your space, in part or in whole, to another vendor. ***Water is not available at any location.*** You are responsible for ensuring a clean area around your designated space.

### **Fees**

A fee of \$100.00 per booth space must be remitted with application to be reserved. (Additional booth space available, see application form for details.) The fee is for Friday and Saturday only. Make checks payable to **Fairport Partnership, F.B.C.**

### **Sales Tax**

Each vendor is responsible for collecting New York State and Monroe County sales tax (8.00%). A copy of your Certificate of Authority must be displayed in your booth. Failure to do so may result in your removal from the show. If you do not already have a Certificate of Authority, call the New York State Department of Taxation and Finance at 1-800-462-8100 from within New York State (*from out of state the number is (518) 438-1073*).

### **Application Process**

Complete and return the application along with your check and an insurance certificate (see below). When completing the application, **be very specific about your electrical requirements.** Electricity is available and provided. If you need more space than the application provides, please attach an additional page.

**Mail your completed application to Fairport Partnership for a Better Community, 6 N. Main Street, Suite 105, Fairport, NY 14450**

### **Insurance**

***A certificate of insurance showing General Liability (including product liability) in the amount of one million dollars must be included with your application.*** The Fairport Partnership, F.B.C. 6 North Main St., Ste. 105 Fairport, NY 14450 and the Village of Fairport, 31 South Main St. Fairport, NY 14450, must be listed as additional insured on your policy.



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### Vendor (Non-Food ) Application

*Please type or print legibly:*

Your Name \_\_\_\_\_ Daytime Phone (\_\_\_\_)\_\_\_\_\_

Business Name \_\_\_\_\_ Cell Phone (\_\_\_\_)\_\_\_\_\_

Street Address \_\_\_\_\_ E-mail Address\_\_\_\_\_

City & State \_\_\_\_\_ Zip \_\_\_\_\_

NYS Tax ID# (Certificate of Authority):

Describe all products you wish to sell: \_\_\_\_\_

Electrical Requirements:      Device Type      Voltage      Amperage      Wattage

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#### List any additional devices and requirements separately on back.

You are requesting booth space to be a corporate non-food vendor.

\_\_\_\_ One (1) booth @ \$100.00    \_\_\_\_ Two (2) booths @ \$175.00    \_\_\_\_ Three (3) booths @ \$225.00

*As non-food vendor, I agree to the conditions and requirements of the show. I agree that the Village of Fairport, the Fairport Partnership, F.B.C. and/ or individual volunteers will not be held responsible for any theft, loss of property or personal injury suffered during or as a result of participation in Fairport Oktoberfest.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make check payable to Fairport Partnership, F.B.C.**

**Mail your completed application, insurance certificate, photo (if required) and check to:**  
**Fairport Partnership for a Better Community**  
**Attn: Scott Winner**  
**6 N. Main Street, Suite 105**  
**Fairport NY 14450**