



Fairport Oktoberfest 2015 October 2 & 3

Sponsored by
Fairport Partnership for a Better Community.
6 North Main St., Ste. 105 Fairport, NY 14450
(585) 377-6010

FPMA Vendor (Non-Food) Requirements

Oktoberfest Dates

Fairport Oktoberfest will be held October 2 & 3, 2015, rain or shine, in the Fairport Junction Festival site on Liftbridge Lane East in the Village of Fairport. Event hours are Friday, October 2, 2015 from 3 p.m. to midnight and Saturday, October 3, 2015 from 12:00 p.m. to midnight. All vendor setup must be completed by 2 p.m. on Friday and must be removed by 11:59 p.m. on Saturday. Fairport Junction will be closed to vehicular traffic at 3a.m. Friday, 10/2.

Spaces

Your 10' x 10' booth space will be located inside the entry arch of Fairport Junction. Additional contiguous booth spaces may be rented. You may not sell, rent or trade your space, in part or in whole, to another vendor. **Water is not available at any location.** You are responsible for ensuring a clean area around your designated space.

Fees

A fee of \$100.00 per booth space must be remitted with application to be reserved. The fee is for Friday and Saturday only. Make checks payable to **Fairport Partnership, F.B.C.**

Sales Tax

Each vendor is responsible for collecting New York State and Monroe County sales tax (8.00%). A copy of your Certificate of Authority must be displayed in your booth. Failure to do so may result in your removal from the show. If you do not already have a Certificate of Authority, call the New York State Department of Taxation and Finance at 1-800-462-8100 from within New York State (*from out of state the number is (518) 438-1073*).

Application Process

Complete and return the application along with your check and an insurance certificate (see below). When completing the application, **be very specific about your electrical requirements.** Electricity is available and provided. If you need more space than the application provides, please attach an additional page.

Mail your completed application to Fairport Partnership for a Better Community, 6 N. Main Street, Suite 105, Fairport, NY 14450

Insurance

A certificate of insurance showing General Liability (including product liability) in the amount of one million dollars must be included with your application. The Fairport Partnership, F.B.C. 6 North Main St., Ste. 105 Fairport, NY 14450 and the Village of Fairport, 31 South Main St. Fairport, NY 14450, must be listed as additional insured on your policy.



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FPMA Vendor (Non-Food) Application

Please type or print legibly:

Your Name _____ Daytime Phone (____)_____

Business Name _____ Cell Phone (____)_____

Street Address _____ E-mail Address_____

City & State _____ Zip _____

NYS Tax ID# (Certificate of Authority):

Describe all products you wish to sell: _____

Electrical Requirements: Device Type Voltage Amperage Wattage

List any additional devices and requirements separately on back.

You are requesting booth space to be a corporate non-food vendor.
____ One (1) booth @ \$100.00 ____ Two (2) booths @ \$200.00 ____ Three (3) booths @ \$300.00

As non-food vendor, I agree to the conditions and requirements of the show. I agree that the Village of Fairport, the Fairport Partnership, F.B.C. and/ or individual volunteers will not be held responsible for any theft, loss of property or personal injury suffered during or as a result of participation in Fairport Oktoberfest.

Signature: _____ Date: _____

Make check payable to Fairport Partnership, F.B.C.

Mail your completed application, insurance certificate, photo (if required) and check to:
Fairport Partnership for a Better Community
Attn: Scott Winner
6 N. Main Street, Suite 105
Fairport NY 14450